

**EASTERN MARKET COMMUNITY ADVISORY COMMITTEE  
REGULAR MEETING  
OCTOBER 21, 2015**

**MINUTES**

Attendance: Monte Edwards, Secretary; Richard Layman; Susan Oursler; Jonathan Page; Erika Rubel; and Donna Scheeder, Chair, were present. Mike Bowers arrived at 7:16 P.M. Angela Brunson and Diane Hoskins arrived at 7:23 P.M.

The regular meeting of the Eastern Market Community Advisory Committee (EMCAC) was held on Wednesday, October 21, 2015, at 7:00 P.M., in the North Hall of Eastern Market. The Chair called the meeting to order at 7:09 P.M.

Mr. Edwards moved that the agenda be approved as amended. The motion was adopted.

Mr. Edwards moved the approval of the September 30, 2015, minutes. The motion was adopted.

**Report of the Chair**

The Chair highlighted that the last EMCAC regular meeting of 2015 is scheduled for Wednesday, November 18, 2015. The Chair stated that the meetings in 2016 will be planned for the last Wednesday of the month and invited members to let her know of conflicting standing meetings.

Elections: The Chair reported, on behalf of the Vice-Chair, that all of the currently serving officers are interested in running for their current offices. The Chair requested that a member, who is not seeking office, preside over the elections. Mr. Layman volunteered and assumed the chair. The Acting Chair announced the following nominations: Chair, Donna Scheeder; Vice-Chair, Chuck Burger; Secretary, Monte Edwards; and Treasurer, Tom Kuchenberg.

With only one nominee for each of the offices, the Acting Chair declared the following officers elected by acclamation:

Chair:	Donna Scheeder
Vice-Chair:	Chuck Burger
Secretary:	Monte Edwards
Treasurer:	Tom Kuchenberg

**Report of the Vice-Chair**

Ms. Rubel, on behalf of the Vice-Chair, presented the report of the ad hoc group on Eastern Market marketing and promotion. The ad hoc group met on October 13, 2015, and discussed the quantity of brochures to print and the distribution plan. The ad hoc group plans to print 15,000 to 20,000 brochures at a cost of approximately \$1,000.00. The ad hoc group also discussed seasonal decorations, including lighting and trees, a music program series in the North Hall from 1:00 PM to 3:00 PM on Sundays, and recorded music piped outside.

Ms. Rubel announced that the ad hoc group's next meeting is scheduled for October 27, 2015, at 7:00 P.M., in the second-floor Eastern Market office.

#### **Update on Hine Construction Plans**

Mr. Page reported that excavation will last for approximately another month, three cranes will be erected altogether -- one near the end of November and a second by the end of the year, and a crane over swing agreement is being negotiated with affected parties and is expected to be signed by mid-November.

Barry Margeson, the Market Manager, agreed to forward the crane over swing agreement to the Department of General Services (DGS) for review.

#### **Report of the Market Manager**

Barry Margeson presented the report of the Market Manager, which is attached to these minutes. Mr. Margeson agreed to consider including within the marketing survey an opportunity to make comments and Monday as a preferred day to shop. Regarding a "truck touch" component of the Hilloween event with trucks supplied by Clark Construction Group, Mr. Margeson agreed to contact Stanton-Eastbanc.

#### **Report of the Capital Improvements Committee**

Mr. Edwards reported on the letter to DGS, which is attached, regarding major projects that have been identified and recommended for funding by EMCAC during the last five years, but did not receive funding. The projects, which were culled from the Capital Improvements Committee reports and EMCAC minutes, are brownstone repairs, a standby electric generator, a public address system, various energy efficiency items, and a magnetic door lock entry system. The letter requests that these projects be funded immediately or, if funding is not now available, it be included in the DGS budget for Eastern Market. Mr. Edwards requested edits for his draft letter be submitted by close of business on Friday, October 23, 2015, with a copy to the Chair. Mr. Layman suggested compiling on a monthly basis and attaching to the agenda a list of actions that EMCAC has requested of the City or other organizations where the response remains pending or unfulfilled.

#### **Tenant's Council Report**

Mike Bowers, Co-Chair of the Tenant's Council, presented a report, which is attached to these minutes. The Chair requested that Mr. Margeson include a section in the Market Manager's report at the November 2015 meeting regarding the merchant access to the market issue.

#### **Community Comments and Concerns**

Joe Snyder suggested that EMCAC create rosters of its committees and the committees include in their reports the names of committee members attending as well as the date, time, and place of their meetings.

The meeting adjourned at 8:35 P.M.

Monte Edwards, Secretary