

**EASTERN MARKET COMMUNITY ADVISORY COMMITTEE
REGULAR MEETING
MARCH 25, 2015**

MINUTES

Attendance: Donna Scheeder, Chair; Chuck Burger, Vice-Chair; Monte Edwards, Secretary; Bill Glasgow; Diane Hoskins; Richard Layman; and Erika Rubel were present. Maurice Walters arrived shortly after the meeting was convened.

The regular meeting of the Eastern Market Community Advisory Committee (EMCAC) was held on Wednesday, March 25, 2015, at 7:00 P.M., in the North Hall of Eastern Market. The Chair called the meeting to order at 7:07 P.M.

Mr. Burger moved that the agenda be approved. The motion was adopted.

Mr. Edwards moved that the minutes of the February 25, 2015, meeting be approved. After correcting the minutes, the motion was adopted.

Report of the Chair

The Chair highlighted the EMCAC regular meeting dates for the balance of 2015, noting that no meetings are scheduled for the months of August and December.

Report of the Vice-Chair

The report of the Vice-Chair regarding the work of the ad hoc group on Eastern Market marketing and promotion was received and is attached to these minutes. The Vice-Chair, who convenes the group, noted that the next meeting is scheduled for Wednesday, April 8, 2015, in the Market Manager's office. The Vice-Chair advocated for more participation by stakeholders, including indoor and outdoor vendors, in work of the group.

Report of the Market Manager

The report of the Market Manager, Barry Margeson, was received and is attached to these minutes. Mr. Margeson noted that his new boss at the Department of General Services (DGS), Perry Finney, is interested in making financial reporting more comprehensive to show the total cost of operating Eastern Market. EMCAC members requested that Mr. Margeson provide the following:

- An accounting of income and expenditures for the prior fiscal year (FY) compared to the current FY.
- Budget detail for FYs 2015 and 2016 for Eastern Market as submitted to the District of Columbia Council by DGS.
- A detailed parking proposal, including information on signage and taking into consideration input from EMCAC members, at EMCAC's meeting on Wednesday, April 29, 2015.

The Chair noted her willingness, if necessary, to write another letter to the DGS Director outlining EMCAC's financial-related information needs, including its request for timely cash flow information.

Additionally, the Chair announced that she will meet with Mr. Margeson, Nicole Aiken, and others interested in more robust financial reporting in the next week or two regarding what financial information is available.

Report of the Capital Improvements Committee

Mr. Edwards, Chair of the Capital Improvements Committee, reported that Dick Wolf, who passed away in 2012, was a key ally with respect to Eastern Market capital improvement, and Mr. Wolf will be honored through the Capitol Hill Restoration Society's Dick Wolf Memorial Lecture program, which will hold its inaugural lecture on Friday, March 27, 2015, at 7:00 P.M., at the Hill Center at the Old Naval Hospital.

Report of the Application Advisory Review Committee

Ms. Rubel, Chair of the Application Advisory Review Committee, reported the following developments: the changes, as agreed to at the EMCAC meeting on February 25, 2015, have been made to the document entitled "Standard Operating Procedures for the Application Process"; a preliminary vendor reviewer list has been compiled and provided to the Chair; a non-disclosure agreement will be signed by reviewers; reviews will start near the beginning of April 2015; and a next step will be to create a binder of all documentation related to the review process.

Report of the Tenants Council

The report of the Tenants Council was received and is attached to these minutes. EMCAC members requested of Chuck Brome, Co-Chair of the Tenants Council, that the Tenants Council consider the following suggestions: lengthen the timeframe for nominations and increase the number of notifications regarding nominations.

The meeting adjourned at 8:20 P.M.

Monte Edwards, Secretary