

**EASTERN MARKET COMMUNITY ADVISORY COMMITTEE
REGULAR MEETING
OCTOBER 25, 2023**

MINUTES

Attendance: Chuck Burger, Chair; Nicole Brown Dean; Monte Edwards, Secretary; Steve Hagedorn; Robin Hinson-Jones; Tom Kuchenberg, Treasurer; Anita Jefferson; Brian Pate; and Jerry Sroufe. Mike Bowers (for Bill Glasgow) joined after the meeting began.

The regular meeting of the Eastern Market Community Advisory Committee (EMCAC) was held on Wednesday, October 25, 2023, at 7:00 P.M., in person in the North Hall and via Zoom. The Chair called the meeting to order at 7:04 P.M.

Adoption of the Agenda

Commissioner Sroufe moved that the agenda be adopted. The agenda was adopted by unanimous consent.

Approval of the Minutes

Mr. Kuchenberg moved that the minutes be approved. The minutes of September 27, 2023, were approved.

Report of the Treasurer

Mr. Kuchenberg reported no changes to the \$1097.00 bank account balance.

Reports of the Ad Hoc Subcommittees

Eastern Market 150th Anniversary Ad Hoc Subcommittee: Mr. Pate reported that: (1) the Events DC grant of \$200,000 was received by Eastern Market Main Street (EMMS); (2) the awardee for the marketing support for the year-long celebration, Slate Creative, is developing marketing materials and arranging news media coverage of the celebration kickoff events the weekend of November 10th; (3) the schedule for the weekend of November 10th include, on Friday evening, a ticketed Novemberfest event and, on Saturday and Sunday, historical tours of Eastern Market at 9:00 A.M. and 3:00 P.M., various demonstrations, games, an Adolph Cluss portrayal by Seth Shapiro, a scavenger hunt, music, and, tentatively, the Washington Nationals Presidents; (4) after the weekend of November 10th, the focus of the subcommittee will on the activities for the balance of the year-long celebration; and (5) on marketing matters, he and the Market Manager, Barry Margeson, are advising EMMS and seeking input from the Tenants Council.

Public Safety Ad Hoc Subcommittee

The Chair moved that the following appointees by the Chair to the Public Safety Ad Hoc Subcommittee be approved: Sam Pastore, Chair; Bobbie Brinegar; Steve Hagedorn; Pherabe Kolb; Jackie Krieger; Rachel Mallison; Kirsten Oldenburg; Ellen Oppenheimer; Thomas Parker; Brian Pate; Kem Ramirez; Chuck Schmoyer; and Jerry Sroufe. The motion was adopted.

Sam Pastore, Chair of the Public Safety Ad Hoc Subcommittee, reported that (1) the subcommittee has held an initial meeting, and the second meeting of the subcommittee is scheduled for November 4, 2023; and (2) the subcommittee is organizing its work around on the topics addressed in the EMCAC letter to Councilmember Allen on public safety as well as risk analysis.

Report of the Tenants Council

Anita Jefferson, Chair of the Tenants Council, presented a written report, which is attached to these minutes.

Mr. Pate moved that EMCAC recommend that Department of General Services adopt the following bereavement policy: upon the death of an approved Eastern Market vendor in good standing, that vendor's next of kin will be granted approval to continue operating the vendor's stand, subject to any standard re-approval processes contained in standing law. The motion was adopted.

The Chair noted a dangerous double-parking situation at the entrance to the garage located near the intersection of 8th and C Streets SE. The Mr. Margeson agreed to investigate the matter.

Report of the Subcommittee on Capital Improvements

Mr. Edwards, Chair of the Subcommittee on Capital Improvements, reported that: (1) further investigation of the piping system revealed that due to lack of water treatment the lines have corroded, rendering the controllers inoperable; and (2) Mr. Margeson has included a request of more than \$3 million in the FY 2024 and FY 2025 capital budgets to address the piping system issues.

Report of the Market Manager

Mr. Margeson presented a written report, which is attached to these minutes. He agreed to: (1) make marketing material, including graphics, available to stakeholders for further promotion of the 150th anniversary events; (2) investigate making the budget to actual financial information robust enough that variances can be understood; and (3) contact Ms. Jefferson about her ideas regarding no-cost marketing opportunities.

Report of the Chair

The Chair reported that (1) he currently is pursuing lunch meetings with Councilmembers McDuffie, George, and Henderson; and (2) the dozen or so individuals who volunteered to train and conduct Eastern Market tours is positive sign of building community engagement with Eastern Market.

Adjournment

The meeting adjourned at 9:00 P.M.

Monte Edwards, Secretary

October Tenants Council Minutes

A few things we hope to discuss with the Market Manager:

- Fourth Quarter marketing plans
- 150th celebration plans and how the money from Eastern Market Main Streets will be spent to benefit both the weekday indoor fresh food market as well as the weekend sidewalk market. What tools will be used to measure success/return on investment ROI?
- Redline changes to Attachment A rules and regulations
- Update on Market Spread transition.
- Xmas tree layout and vendor displacement plan
- Market Spread and payments for weekdays during December/holiday sales
- Market Spread and payments beginning Jan 1 for Winter Rates
- plans for Xmas eve and NYE setting up
- Bollards update
- Safety and Security
- Process for notifications in the early am
- Handicapped doors
- set up procedures when weather takes people off street and into alternate spaces i.e. shed and Broadway with different dimensions.
- bereavement process
- email protocol for TC account



Eastern Market Manager's Report to the EMCAC

October 25, 2023

Eastern Market Finances for FY23:

		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		Grand Total (Run date 10/25/23)	
		Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals
Income		\$ 176,156	\$ 122,147	\$ 202,355	\$ 270,094	\$ 210,135	\$ 173,197	\$ 209,531	\$ 206,644	\$ 798,177	\$ 772,083
Expenses											
Non-Personnel Services	CONTRACTUAL SERVICES	\$ 26,219		\$ 26,219	\$ 13,539	\$ 26,219	\$ 9,190	\$ 26,219	\$ 35,986	\$ 104,878	\$ 58,715
	ELECTRICITY	\$ 19,513	\$ 12,328	\$ 4,017	\$ 18,809	\$ 15,271	\$ 17,599	\$ 32,862	\$ 72,479	\$ 71,662	\$ 121,215
	GAS	\$ 67	\$ 727	\$ 8,392	\$ 9,797	\$ 2,811	\$ 6,455	\$ 3,113	\$ -	\$ 14,384	\$ 16,979
	WASTE MANAGEMENT	\$ -		\$ 1,011	\$ 22,385	\$ 5,340	\$ 21,736	\$ 8,438	\$ (124)	\$ 14,790	\$ 43,997
	WATER	\$ 7,450	\$ 7,868	\$ 13,300	\$ 19,785	\$ 13,737	\$ 11,732	\$ 29,016	\$ 26,212	\$ 63,503	\$ 65,597
	OCCUPANCY FIXED COSTS	\$ -		\$ 5,000		\$ 64,010		\$ -	\$ 6,589	\$ 69,010	\$ 6,589
Non-Personnel Services Total		\$ 53,250	\$ 20,924	\$ 57,940	\$ 84,314	\$ 127,388	\$ 66,712	\$ 99,649	\$ 141,141	\$ 338,226	\$ 313,091
Personnel Services Total		\$ 109,489	\$ 116,716	\$ 107,099	\$ 113,405	\$ 110,991	\$ 115,070	\$ 132,371	\$ 119,704	\$ 459,951	\$ 464,895
Total Expenses		\$ 162,739	\$ 137,640	\$ 165,038	\$ 197,720	\$ 238,379	\$ 181,782	\$ 232,020	\$ 260,845	\$ 798,177	\$ 777,986
Grand Total		\$ 13,417	\$ (15,493)	\$ 37,316	\$ 72,374	\$ (28,245)	\$ (8,585)	\$ (22,489)	\$ (54,201)	\$ (0)	\$ (5,904)

Eastern Market's FY23 budget is \$798,177. The budget is set at the amount that DGS and the OCFO estimate is achievable from a revenue standpoint for the fiscal year.

We have made progress with revenue accounts so we will be able to tell you how much money has come from each revenue stream but accounting right now is totally swamped. They'll run the report next week.

FY25 Proposed Budget

FY25 Eastern Market Summary - Operational Expenses		
Proposed Budget for Eastern Market	\$	838,053
Expenses Outside of EM Budget	\$	287,864
Total	\$	1,125,917
FY25 Eastern Market Operations Budget - Proposed		
Description of Expenses	FY25 Proposed Budget	
NPS		
Water	\$	78,098
Gas	\$	18,862
Electric	\$	92,482
Sustainable Energy	\$	12,989
Waste Management	\$	64,573
Products	\$	2,760
Contractual Services - Other	\$	60,791
Subtotal	\$	330,555
PS		
Personnel	\$	507,498
Total	\$	838,052.92
FY25 Expenses Outside of Eastern Market Budget		
Janitorial	\$	206,286
Contractual Services - Other	\$	40,378
HVAC Preventative Maintenance	\$	41,200
Subtotal	\$	287,864
Total Projected Operational Costs of EM \$ 1,125,917		

FY25 Pcard	
Budget Item	Expenditure
Services	
Applied Tactics Inc. - web site and ho	\$ 2,575
SenSource Customer Counter	\$ 433
WuFoo - Applications	\$ 359
Eastern Market Main Street Membersh	\$ 1,030
North Hall Marketing (Unique Venues	\$ 1,236
WiFi	\$ 515
Brochure & Biz card design	\$ 2,575
Sammy's Rentals (Pottluckx2)	\$ 876
Print Advertising (brochures & Biz Ca	\$ 2,575
Dormakaba for handicapped door	\$ 619
Sunbelt	\$ 1,236
Building/Equipment Maintenance	\$ 3,761
Subtotal	\$ 17,789
Products	
Uniforms (Jimmy Muscatello)	\$ 567
Bug zappers	\$ 258
Traffic cones, etc	\$ 350
Office Supplies	\$ 927
Stringlights, bulbs, etc	\$ 412
Hardware from Fragers (flushbolts, spraypaint, lightbulbs)	\$ 247
Subtotal	\$ 2,760
Total	\$ 20,550

FY25 Non-PCard	
Budget Item	Expenditure
TripleSeat Software for North	\$ 3,142
Farmspread + Texting	\$ 2,889
Direct Voucher for EMCAC	\$ 5,000
OFT (Collection Costs)	\$ 1,142
Sewage Ejection Pit	\$ 5,150
Sewage Pit Chemicals	\$ 4,120
Temp Services	\$ 45,539
Snow	\$ 5,150
Extermination	\$ 12,574
Total	\$ 84,706

Capital Improvements

All toilets being replaced next week. They will start Monday and finish on Wednesday. We're working on logistics so that there is maximum ability to use the bathrooms during this time.

Operations:

Online payment through Marketspread:

Up and running since the first of the fiscal year. We'll be able to do much better tracking of attendance than ever before, we'll have better week-to-week outdoor vendor revenue comparisons, etc. We had some good feedback from TC on this and we subsequently send out a clarification email with frequently asked questions.

Security Update:

- First draft of ERP revision is complete and will go out tomorrow to Jackie and Monte;
- We are now able to send out emails re persons-of-interest and just did it two weeks ago;
- Scheduling two more active threat training sessions and a fire safety session;
- Once the credit cards are activated, we will be able to purchase the messaging service through marketspread;
- Incident reports:
 - We are now using ERisk from DC's Office of Risk Management for the following:
 - The work-related injury or illness of a District government employee (File a Workers Compensation claim)
 - An incident involving a District government motor vehicle

- District government property loss or damage
- When related to District government services/employees/property, loss or damages to a private citizen (including Contractors):
- Injury/illness
- Motor vehicle incident
- Property loss/damage
- Safety and health concerns (reports of unsafe or unhealthy conditions, or a near miss incident)
 - o For theft, we maintain our own incident reports that include items like CCN's and photos of the individual(s), if available
- Pandemic protocols are included in the appendix of this report.
- Bollards: The survey is complete and the CAD package is prepared, however they are still waiting on the site utility drawings from DC water. They cannot start the design process for the permit until they get the drawings, so they are at a stand still until that is delivered. DC Water is supposed to have a 30 day turn around period, and that period is rapidly closing so they hope to have the site utility drawings soon.

Payment to Susan Eads Role: Record time – 9/16

License Agreements: Two license agreements for basement freezers and an addendum to lease done.

North Hall

- Nicole has booked over \$200,000 in revenues so far for this fiscal year. This is a significant increase and after Nicole gets through this very busy month, she'll begin digging into the why's about the uptick.
- Next, we'll get online payment going for Tripleseat, The North Hall's event management portal. This will be easier and faster than it was with Marketspread because the DC government approved vendor is already linked into the payment process for Tripleseat.

Marketing and events:

- Art all Night was fun and, while we didn't have as many customers as last year, it was busy and vibrant;
- Hilloween this Friday;
- Saturday: CHRS House Expo with tours of the market (including the basement!);
- American Youth Chorus and the Congressional Chorus at 12pm on Saturday;
- Doggie Costume Contest at Relume at 1pm on Saturday.

150th Anniversary:

Planning is happening fast. Thanks to the Tenant's Council for their feedback regarding the text on the posters. Below, posters for the evening event on Friday the 10th and the weekend events on the 11th and 12th. For the

11th and 12th, we'll likely be renting the DPR showmobile for both days and will have a continuous run of performances each day, all day.

Marketing will likely include:

- Hill Rag
- WAMU
- Metro ads
- Washingtonian online
- DCist
- Hill is Home
- And more

150 CHEERS



JOIN US! **NOVEMBERFEST** EASTERN MARKET NORTH HALL NOV. 10 | 6-9PM | 21+ ONLY

Celebrate Eastern Market's 150th anniversary at our kick-off fundraiser!

**LIMITED EDITION BEER
FROM ATLAS BREW WORKS**
LIVE MUSIC
FOOD FOR PURCHASE
FUN!

Proceeds will help fund community-building events. Tickets are limited; get yours today!

THE HISTORY OF EASTERN MARKET

Local markets were an original part of L'Enfant's 1791 vision for the city of Washington. And so, Eastern Market was completed on November 12, 1873 as part of this original plan. Designed by Adolf Cluss—a renowned local architect of the time—Eastern Market was designated a National Historic Landmark in 1971.

As the only historic public market building left in Washington, DC that has retained its original public market function, Eastern Market houses more than 12 merchants—some of whom have held their businesses here for more than 50 years. On weekends, it is home to a vibrant outdoor market with arts and crafts from around the world, farm fresh produce, and prepared food to eat or take home.

Having been rebuilt from a devastating fire in 2007, through a collaborative community effort, Eastern Market continues to stand as a hub in the community, and now we celebrate its 150th birthday, its resiliency, and its place as the heart of our neighborhood.



LEARN MORE ABOUT WEEKEND LONG
CELEBRATIONS & PURCHASE TICKETS:
EASTERNMARKETMAINSTREET.ORG

150 YEARS



JOIN US! EASTERN MARKET ANNIVERSARY WEEKEND

NOV. 11-12 | 9AM-4PM

Celebrate Eastern Market's 150th year!

SHOPPING

CHILD-FRIENDLY GAMES

CLASSES & COOKING DEMOS

HISTORY & GHOST TOURS

AND MORE!

Please note, some activities are ticketed due to space; reserve yours today!

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150 YEARS
CHEERS



CELEBRATE 150 YEARS OF EASTERN MARKET!

NOVEMBER 10-12

NOVEMBERFEST (21+ TICKETED EVENT)

Eastern Market North Hall | Friday, Nov. 10 | 6-9PM

Join us for the kick-off event to the anniversary weekend. Limited edition beer from **ATLAS BREW WORKS**, food, live music by **ROCK CREEK KINGS**, and more! Proceeds will help fund community-building events throughout the year.

ANNIVERSARY WEEKEND

Eastern Market | Saturday, Nov. 11 & Sunday, Nov. 12 | 9AM-4PM

Bring the family along to celebrate **EASTERN MARKET**—the center of our neighborhood. Shopping, **COOKING DEMOS**, flower-arranging classes, **WALKING AND GHOST TOURS**, live music, **CHILD-FRIENDLY GAMES AND SCAVENGER HUNTS**, food, and a **HIGHWHEEL EXHIBITION** on Sunday afternoon. Fun for all!



PLEASE NOTE, SOME ACTIVITIES ARE TICKETED DUE TO SPACE.
LEARN MORE AND PURCHASE TICKETS:

EASTERNMARKETMAINSTREET.ORG/150

150 YEARS
CHEERS



CELEBRATE 150 YEARS OF EASTERN MARKET!

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EASTERNMARKETMAINSTREET.ORG/150





Thank you!

- The facilities contracting team for coming through on the bathrooms;
- Judy Thomas, new Executive Director of the Eastern Market Main Street, for her hard work on the 150th.

APPENDIX A

Eastern Market Indoor Market

Operational Protocol During Phase Two Covid-19

This Operational Protocol outlines how Phase Two social distancing norms effectuated by [Mayoral Order 2020-103](#) are being enforced at Eastern Market, an essential grocery business run by the Department of General Services at 225 7th St. SE, Washington, DC 20003.

Based on FEMA occupancy guidelines for social distancing during COVID-19, which recommend 113 sq. ft. per person, the common area of Eastern Market can hold a total of 23 customers at one time at all of the market stands not including Market Lunch. See Appendix A for abstract of FEMA Guidelines. See Appendix B for calculation of occupant load for South Hall.

In accordance with the DC Government requirements of Phase 2: Restaurants, indoor service at Market Lunch is limited to 50% capacity to seated patrons only. Based on the Market Lunch Certificate of Occupancy, this means that Market Lunch may allow 15 people to be seated at a time and that customers may social distance as they wait in line for service. See Appendix C for abstract of DC Government Requirements of Phase 2: Restaurants. See Appendix D for Market Lunch Certificate of Occupancy.

Point of Contact:

- Barry Margeson, Realty Program Specialist for Department of General Services
- 202-689-4031
- Barry.margeson@dc.gov

Alternate Point of Contact:

- Katrina Cuffey, Community Relations Specialist
- 202-903-1354
- Katrina.cuffey@dc.gov

Days/Times of Operation:

- Monday: Closed to Public
- Tuesday-Sunday:
 - Open to Staff: 7:30am
 - Open to Public: 9:00am
 - Closed to Public: 5:00pm
 - Closed to Staff: 6:00pm

Each day, the following merchants are at Eastern Market:

Business Name	Product	Telephone Number
Blue Iris Flowers	Flowers	(202) 547-3588
Bowers' Fancy Dairy	Cheese	(202) 544-7877
Calomiris Fruits and Vegetables	Produce	(202) 544-5442
Canales Delicatessen	Deli	(202) 547-4471
Canales Quality Meats	Butcher	(202) 547-0542
Capitol Hill Poultry	Poultry	(202) 544-4435
Eastern Market Grocery	Grocery, Pasta	(202) 544-2112
Fine Sweet Shoppe	Baked Goods	(202) 543-9729
Market Lunch	Restaurant	(202) 547-8444
Market Poultry	Poultry	(202) 543-2840
Paik Produce	Poultry	(202) 544-4435
Southern Maryland Seafood	Seafood	(202) 546-9135
Union Meat	Butcher	(202) 547-2626

Narrative:

The South Hall of Eastern Market remains open.

The North Hall is closed but for the following activities:

- Eastern Market vendor payment process involving a cashier inside the 4,000 square foot space taking payments from a maximum of 5 vendors at one time, all spaced out 6' apart from each other.
- Elections, which will take place on November 3, 2020.

Health Check: All DGS staff members are required to answer questions regarding current health status before beginning work at the market. See APPENDIX E.

Prior to shopping at Eastern Market, customers are made aware of the opportunity to call merchants in advance.

Notice is provided through the following channels:

- Online at Eastern Market website

- Social media
- Outside the market on prominent signs

Customer flow:

During COVID-19, the entrance to Eastern Market is between Market Lunch and Blue Iris Flowers. There is hand sanitizer at the entrance and free masks are available if one is needed. Shopping is one-way from this north side entrance to the exit at the south end of the market adjacent to Fine Sweet Shop.

On weekdays, one staff member is outside the market counting customers as they come in and walking through the market regularly to monitor social distancing. On weekends, an additional staff member is always inside the market monitoring social distancing.

Please note the following social distancing protocols that conform with **Phase Two Guidance Coronavirus 2019 (COVID-19): Guidance for Grocery Stores and Farmers Markets:**

- Arrows on the floor show the flow of customer traffic from the entrance to the exit;
- Hand sanitizer is available for customers at the entrance to the market and a handwashing station is available just outside the exit to the market;
- See APPENDIX F for diagram of Eastern Market social distancing protocols.

Signage:

1. Customer Rules for Market – APPENDIX G
2. Entrance – APPENDIX H
3. Exit Only – APPENDIX I
4. Social Distancing floor stickers inside market – APPENDIX J

Response Plans for Social Distancing and Operations Issues:

Social Distancing Issue: An individual takes off his/her mask and is not practicing social distancing.

Resolution: Ask the person politely to conform with the requirements. If he/she does not do this, ask the individual to leave. If individual does not leave, call 911 to inform of the situation and ask for support. Allow the market to empty out temporarily and have a short meeting with the merchants if necessary to determine what happened and to see if there could have been a better way to deal with the issue.

Operations Issue: A staff member or a farmer appears to be sick and is reported to the market management.

Resolution: Close the stand and report to Department of General Services Portfolio Division, Director's Office and the Department of Health.

Evacuation Plan:

In the case that there is an emergency, customers shall exit the market at the entrance and the exit. Exit will be facilitated by DGS staff.

FEMA Report:

https://www.usfa.fema.gov/coronavirus/planning_response/occupancy_social_distancing.html

Methods for calculating social distancing occupant loads

One conservative approach to converting the CDC's 6-foot separation criteria to an occupant load factor is to calculate the area of a circle with a diameter of 12 feet, which is equal to approximately 113 square feet per person. **This approach accounts for instances when people might be standing along a wall or might not be standing in the center of the circle.** To understand the implication of this occupant load factor, compare it to those used to design the means of egress for the various occupancy types discussed above.

For example, in order to operate while practicing social distancing, an office building might need to reduce the number of people inside by about 11% whereas a bar might need to reduce its number by as much as 95%.

APPENDIX B

Calculation of Customers Permitted in Eastern Market's South Hall

Calculation of Customers			
South Hall Square Footage	9,326		
Merchant Space (not including Market Lunch)	6,162		
Total South Hall unused space	580	Square Feet of Unused Space:	580
Total South Hall Common Area (Total sq ft - merchant space - unused space)	2,585	Unused walkway at Bowers	96
FEMA advised #sq ft/person	113	Unused walkway at Market Poultry	96
# Customers permitted in South Hall not including Market Lunch (TTL Common area/FEMA sq ft)	23	Unused walkway at Canales Deli	115
Customers permitted indoors at Market Lunch (Occupancy of 30 x 50%)	15	Unused walkway between Union Meat and Canales Quality Meats	134
Total Customers permitted in Eastern Market	38	Ventilator shafts (23*2*3')	138

APPENDIX C

From: [https://coronavirus.dc.gov/sites/default/files/dc/sites/coronavirus/page_content/attachments/COVID-19 DC Health Guidance for Restaurants 08202020.pdf](https://coronavirus.dc.gov/sites/default/files/dc/sites/coronavirus/page_content/attachments/COVID-19%20DC%20Health%20Guidance%20for%20Restaurants%2008202020.pdf)

Phase Two General Information for Restaurants

- Service is limited to outdoor service and indoor service up to 50% capacity to seated patrons only (including hotel restaurants), with tables placed so that patrons are at least 6 feet apart, or to carry-out service.
- Bar areas where a bartender is present must remain closed to patrons for seating and standing. Bar areas where a bartender will not be present may seat patrons with proper social distancing and table style service. Establishments with multiple bar areas must designate each bar area as either for staff use for bartending or for patron seating. **No standing is permitted at the bar area.**
- Tables are still limited to 6 persons, preferably from the same household.
- Reservations are encouraged and customers must provide names and contact information and record time of arrival. **Dining records must be saved for at least 30 days.**

APPENDIX D

Department of Consumer and Regulatory Affairs
 Permit Operations Division
 941 North Capitol Street NE Room 2100
 Washington DC 20002
 Tel. (202) 442 - 4589 Fax (202) 442 - 4862
 TO SCHEDULE INSPECTIONS PLEASE CALL (202) 442 9657

C of O

CERTIFICATE OF OCCUPANCY

THIS CERTIFICATE MUST ALWAYS BE CONSPICUOUSLY DISPLAYED AT THE ADDRESS MAIN ENTRANCE

PERMIT NO. CO0902581

Date: 06/24/2009

Address of Use: 225 7TH ST SE 7-S		Zone: 2HC/C-2-A	Ward: 6	Square: 0872	Suffix:	Lot: 0800
Description of Occupancy: FAST FOOD ESTABLISHMENT W/30 SEATS WITH ACCESSORY OFFICE SPACE - EASTERN MARKET TENANT 7-S (874 SQ FEET).						
Permission is Hereby Granted To: Tom G's Inc. T/A Market Lunch	Trading As: Tom G's Inc./Market Lunch	Floor(s) Occupied: 1st	PERMIT FEE: \$76.00			
Property Owner: D.C. Government (Opm)	Previous Use(s): Fast Food Establishment - A-2	Occupant Load: 30	BZA Number:			
Type of Occupancy: Partial Occupancy	Occupied Sq. Footage: 874	Approved Use(1): Fast Food Establishment - A-2				
Conditions/ Restrictions: As a condition precedent to the issuance of this Certificate, the owner agrees to conform with all conditions set forth herein, and to maintain the use authorized hereby in accordance with the approved application and plans on file with the District Government and in accordance with all applicable laws and regulations of the District of Columbia. The District of Columbia has the right to enter upon the property and to inspect all spaces whose use is authorized by this Certificate and to require any changes which may be necessary to ensure compliance with all the applicable regulations of the District of Columbia.						
Director: Linda K. Argo	Permit Clerk: Lubertine Hack	Expiration Date:				
TO REPORT WASTE, FRAUD OR ABUSE BY ANY DC GOVERNMENT OFFICIAL, CALL THE DC INSPECTOR GENERAL AT 1-800-521-1639 FOR CONSTRUCTION INSPECTION INQUIRIES CALL (202) 442-9657 TO SCHEDULE INSPECTIONS PLEASE CALL (202) 442-9657.						



COVID-19 STAFF SYMPTOM CHECKLIST

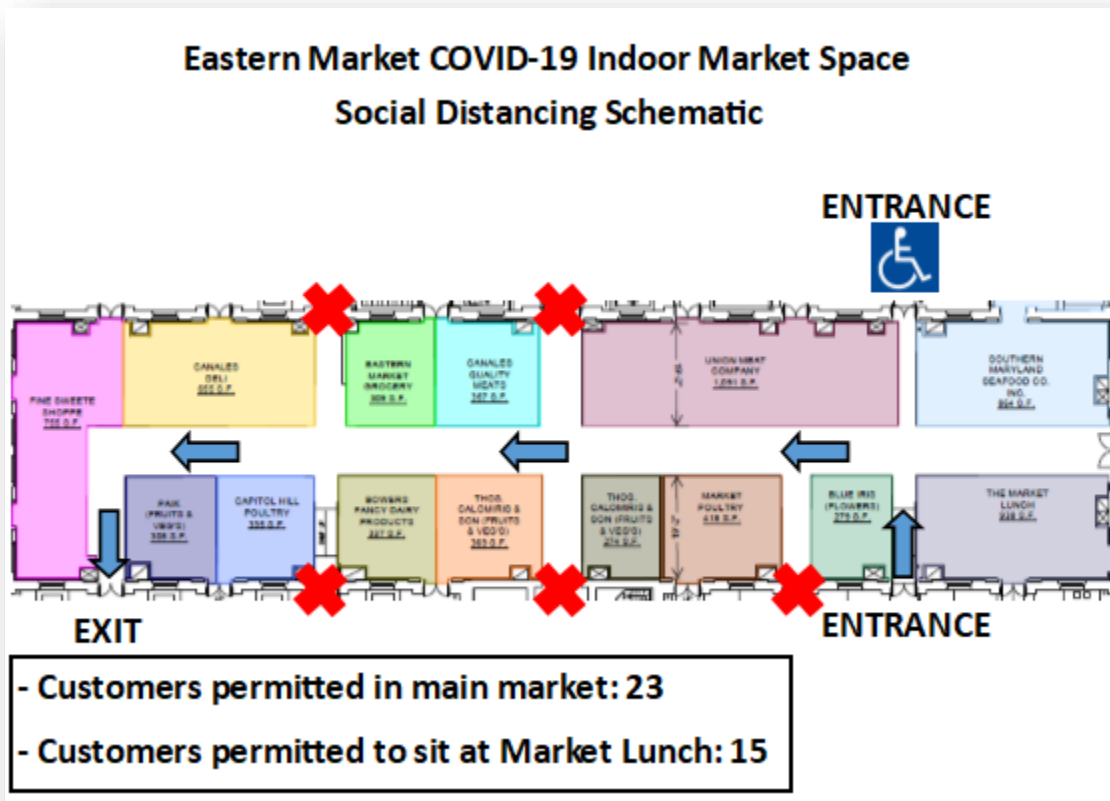
People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness.

These symptoms may appear **2-14 days after exposure to the virus:**

DATE: _____

[illegible]

By initialing this document, you acknowledge that you do not display symptoms for COVID-19.



*Per District of Columbia's Mayor's
Order 2020-058 issued on April 8, 2020:*

ALL CUSTOMERS MUST:

- Wear a face covering
- Avoid entering the market if you are feeling sick
- Maintain six (6) feet of distance from each person who is not part of your household. Households should have no more than one or two people in their shopping group.
- Cough or sneeze away from people and into a tissue or your elbow or sleeve and immediately dispose of tissues in a safe manner
- Do not shake hands or engage in any other physical contact
- Do not eat any food you purchased in the market space.
- Wash your produce and wipe down any packaging with a disinfectant when you get home.
- Keep your market visit simple and short; buy what you need and do not linger, socialize, or congregate in the market space.
- No browsing or entering stands! Stay focused on buying what you need — aim to get in and out of the market in under 30 minutes.
- Leave your dogs, children, and senior family members at home.

**Please consider calling in your order
for take-out.**



ENTRANCE TO EASTERN MARKET

[CORONAVIRUS.DC.GOV](https://coronavirus.dc.gov)



**BUILD
MAINTAIN
SUSTAIN**



HEALTH
GOVERNMENT OF THE DISTRICT OF COLUMBIA



GOVERNMENT OF THE DISTRICT OF COLUMBIA
DC MURIEL BOWSER, MAYOR

APPENDIX I

EXIT ONLY

[CORONAVIRUS.DC.GOV](https://coronavirus.dc.gov)

DGS BUILD
DEPARTMENT OF DEPARTMENT OF MAINTAIN
WORKING SERVICES SUSTAIN

DC HEALTH
GOVERNMENT OF THE DISTRICT OF COLUMBIA

ON CAPITOL HILL SINCE 1800
EASTERN MARKET

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APPENDIX J

