

**EASTERN MARKET COMMUNITY ADVISORY COMMITTEE  
REGULAR MEETING  
JANUARY 28, 2026**

**MINUTES**

Attendance: Mike Bowers (for Bill Glasgow); Nikki Dean Brown; Chuck Burger, Chair; Monte Edwards, Secretary; Steve Hagedorn; Jackie Krieger, Vice Chair; Anita Jefferson; Susan Oursler, Treasurer; and Jerry Srouf.

The regular meeting of the Eastern Market Community Advisory Committee (EMCAC) was held on Wednesday, January 28, 2026, at 7:00 P.M., in person in the North Hall and via Zoom. The Chair called the meeting to order at 7:02 P.M.

**Adoption of the Agenda**

The agenda was adopted as distributed.

**Approval of the Minutes**

The minutes of June 25, 2025, and December 4, 2025, were approved as distributed.

**Report of the Treasurer**

Treasurer Susan Oursler reported that there has been no financial activity.

**Report of the Chair**

The Chair provided an update on the status of the Eastern Market bollards project and reported that the funding of \$560,000 already in a contract will remain there, a report from the Homeland Security and Emergency Management Agency is expected in one to two months, and Councilmember Allen has committed to seek additional Eastern Market bollard project funding.

The Chair summarized the attached minutes of the briefing by the architects, ISTUDIO, for the Rumsey Aquatic Center project. By unanimous consent, an Ad Hoc Subcommittee, consisting of the Chair, Jackie Krieger, Monte Edwards, Susan Oursler, Mike Bowers, and Steve Hagedorn, was established to identify, clarify, and prioritize issues of interest regarding the project.

Finally, the Chair announced that the oversight hearing for the Department of General Services is scheduled for Thursday, January 29, 2026.

**Report of the Market Manager**

Barry Margeson, the Market Manager, presented a written report, which is attached to these minutes. He agreed to: (1) inquire about the scheduling of a facilities assessment; (2) develop a list of potential farmers to vend at Eastern Market; and (3) schedule during the next month emergency response and preparedness training.

By unanimous consent, EMCAC agreed that the Subcommittee on Operations would examine the financial information for fiscal year 2025 presented by Mr. Margeson.

**Report of the Tenants Council**

Anita Jefferson, Chair of the Tenants Council, presented a written report, which is attached to these minutes.

**Report of the Subcommittee on Operations**

Ms. Oursler, Chair of the Subcommittee on Operations, presented a written report, which is attached to these minutes.

**Report of the Ad Hoc Subcommittee on Public Safety**

Sam Pastore, Chair of the Ad Hoc Subcommittee on Public Safety, presented a written report, which is attached to these minutes.

**Community Comments and Concerns**

Amy Marx, a long-time vendor at Eastern Market, made comments regarding the loss of her business.

**Adjournment**

The meeting adjourned at 9:09 P.M.

Monte Edwards, Secretary

# EMCAC Meeting Minutes

mtg date: 9 January 2026  
 mtg location: Online (zoom)

project: DC DPR Rumsey Aquatic Center  
 project no: 24005  
 name: Hollar

Attending: Rick Schneider (ISTUDIO)  
 Sara Alkhatib (ISTUDIO)  
 Desiree Hollar (ISTUDIO)  
 Alyssa Stein (EHT)  
 Sean Garganio (DGS)  
 May Salehi (WKM)  
 Jeffrey Piccholi (HESS)  
 Dave Gauthier (HESS)  
 Sean Garganio (DGS)  
 Charles Burger (EMCAC)  
 Susan Oursler (EMCAC)  
 Gerald Sroufe (EMCAC)  
 Samuel (EMCAC)  
 Barry (EMCAC)  
 Jackie Krieger (EMCAC)

attachments: 12312025 - CFA Submission Package

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***The following items were discussed during Friday’s virtual meeting with Eastern Market Community Advisory Committee***

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No	Notes
<b>Summary</b>	After introductions, the design team, led by Rick Schnedier, FAIA LEED AP of ISTUDIO Architects led the discussion reviewing the project progress and design concepts for the proposed new construction William H. Rumsey Aquatic Center. ISTUDIO presented the design package submitted to HPO and CFA illustrating the existing conditions and proposed concept designs.

**1. Design Schedule**

ISTUDIO/EHT tracers noted that the design package has been submitted to HPO and CFA for the upcoming January hearings. As part of the process, the project team is meeting with all of the community stakeholders, including Capitol Hill Restoration Society on Monday. The project team is meeting with DC Preservation League on Monday. They also invited EMCAC to the DPR led Community Presentation on 1/14 held at Eastern Market.

**2. Design Review**

The team reviewed the proposed redesign of the Rumsey Aquatics Center adjacent to Eastern Market. Discussion focused on challenges with the existing brutalist facility, including poor visibility and weak connections to the surrounding neighborhood. The proposed project would replace the current building

with a two-story facility that better integrates with the area, enhances the public plaza, and includes incubator space.

Key site constraints were noted, including a heritage tree, viewshed considerations from North Carolina Avenue, and required setbacks. The project must meet current energy efficiency standards and will require a GBAC waiver related to modified net-zero requirements. The team also discussed existing conditions, such as the facility's connection to Eastern Market's basement and the need to retain existing exhaust flues.

Plans for the new facility include maintaining a one-story portion near the heritage tree, increasing sidewalk clearance near the loading dock, and using a tripartite massing strategy with a shifted main entrance to accommodate service areas. ISTUDIO presented the program and square footage for the community center spaces, including a therapy pool, aerobics pool, community meeting room, and other support areas across the first and second floors. EMCAC requested detailed square footage information for future references.

Exterior design concepts emphasize compatibility with the historic Eastern Market context through stepped-back massing, varied brick types, glass elements, and antiqued bronze metal accents. The design also incorporates structured landscaping and stormwater management. Interior features include a two-story pool hall, community spaces, and privacy glazing to balance openness with user comfort.

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#### 4. EMCAC Feedback

Charles noted that the proposed project is generally an improvement over the existing conditions and largely in line with the goals stated in the 2025 discussion with EMCAC.

##### Specific EMCAC Notes for Feedback / Review

- **Raised concerns about the functionality of the proposed senior center space, suggesting that combining it with the larger multipurpose room with dividable walls would better serve the community and allow for larger events, such as the speakers that come in to present to seniors along with larger community meeting groups**
  - **EMCAC to follow up directly with DPR regarding program elements.**
- **Raised concerns over putting the mechanical on the roof, rather than the proposed interior second floor to gain square footage. ISTUDIO noted that the equipment needs to maintain proximity to the equipment it services for the pool systems.**
- **Raised concerns over the roof space and noted that it was a lot of potential functional space as roof deck for the public. ISTUDIO noted that DPR specifically wants to limit raised outdoor elements as it is hard to manage and keep safe/secure.**
  - **EMCAC to follow up directly with DPR regarding program elements.**
- **Raised concerns over the size of the second floor incubator space not being large enough for retail components. ISTUDIO noted it was more in line with office incubator space.**
  - **EMCAC to follow up directly with DPR regarding program elements.**
- **Raised concerns over the development of the private alley space between Eastern Market and Rumsey, noting that ideally it would be set up for retail incubator purposes. EMCAC emphasized the importance of creating functional space and maximizing land use. ISTUDIO noted pushback from DPR/CFA/HPO regarding management and space allocation.**
  - **EMCAC to follow up directly with DPR regarding program elements.**
  - **ISTUDIO to follow up with proposed vendor layouts and dimensioned floorplans, site plan including the sidewalk/public space dimensions.**
- **Raised concerns over the plaza design, noting that large areas need to be planned for the outdoor senior exercise classes. Also emphasized that the planters /storm water management**

will need to be taken care of regularly. ISTUDIO noted that it's DOEE / DGS's responsibility when the site is built for maintenance/care. Additionally, EMCAC emphasized the need for more site lighting in the plaza and surrounding exterior spaces. EMCAC also noted that the typical metal in Capitol Hill is iron, not bronze.

- Emphasized the importance of recognizing the legacy of the aquatic center, not the person, and the community the center represents. EHT confirms this approach aligns with both the proposed design and CFA/HPO feedback.
- Emphasized the need for site security through the site bollards
  - EMCAC to share proposed bollard location with ISTUDIO
- Emphasized the need for more showers than toilets in the locker rooms to accommodate the large program classes at Rumsey.
- Emphasized the need for traffic coordination of the private alley.
  - EMCAC to share vehicular traffic patterns and needs with ISTUDIO for coordination.

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5. **Next Steps:**  
DPR Led Community Presentation on 1/14
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## Eastern Market Manager's Report to the EMCAC

January 28, 2026

### Close to Final for FY25

#### Revenues:

Sum of Amount	Column Labels												
Row Labels	10/1/2024	11/1/2024	12/1/2024	1/1/2025	2/1/2025	3/1/2025	4/1/2025	5/1/2025	6/1/2025	7/1/2025	8/1/2025	9/1/2025	Grand Total
OTHER REVENUE FROM 300 BLOCK	10,492.98	9,266.07	3,563.44	324.00	418.28	1,464.28	3,764.30	6,943.44	6,175.16	8,388.87	7,102.54	7,128.01	65,031.37
OTHER REVENUE FROM APPLICATION FEES	105.00	140.00		210.00	35.00	210.00	35.00		70.00	103.68	105.00	105.00	1,118.68
OTHER REVENUE FROM ATMS			3,665.76	1,083.00				1,364.04		923.40		1,958.52	8,994.72
INTEREST INCOME		3,488.75	1,473.37	1,574.93		2,396.08	1,173.84	1,157.68	1,217.43	1,182.28	1,245.98	1,230.26	16,140.60
OTHER REVENUE FROM FLEA MARKET			9,318.00			3,106.00	3,106.00	3,106.00	3,106.00	3,106.00	3,106.00	3,106.00	31,060.00
OTHER REVENUE FROM NORTH HALL	16,825.00	15,825.00	21,525.00	16,250.00	89,000.00	60,875.00	6,130.00	5,230.00	35,075.00	8,956.25	750.00	11,850.00	288,291.25
OTHER REVENUE FROM OUTDOOR VENDORS	15,537.45	14,991.89	17,538.69	8,406.17	7,541.83	14,219.79	13,420.18	13,358.49	14,040.10	20,447.89	13,595.12	16,249.55	169,347.15
OTHER REVENUE FROM SOUTH HALL		6,961.57	68,417.51	26,664.85	23,619.67	31,965.91	25,931.15	24,418.86	15,934.61	34,168.09	17,054.45	29,028.24	304,164.91
OTHER REVENUE FROM TUESDAY FARMERS			40.00	185.61			80.00	109.80		160.00	80.00	80.00	735.41
OTHER REVENUE FROM WEEKEND FARMERS	10,219.78	10,197.16	8,428.73	6,736.03	3,485.05	9,930.67	9,275.59	10,227.69	9,921.54	13,070.27	9,803.57	12,331.35	113,627.43
RENTALS - OTHER	2,500.00	4,500.00	7,000.00			40.00					14,060.00	14,060.00	40.00
<b>Grand Total</b>	<b>55,680.21</b>	<b>65,370.44</b>	<b>126,970.50</b>	<b>61,434.59</b>	<b>124,099.83</b>	<b>124,207.73</b>	<b>62,916.06</b>	<b>65,916.00</b>	<b>85,539.84</b>	<b>90,506.73</b>	<b>66,902.66</b>	<b>69,006.93</b>	<b>998,551.52</b>

**Budget is \$838,052**

**FY24 Total Revenues were: \$974,895**

#### Expenses

Sum of Amount	Column Labels													
Row Labels	14_Sep-2025	10/1/2024	11/1/2024	12/1/2024	1/1/2025	2/1/2025	3/1/2025	4/1/2025	5/1/2025	6/1/2025	7/1/2025	8/1/2025	9/1/2025	Grand Total
CONTRACTUAL SERVICES - OTHER					3,440.00	2,689.97	1,462.18	720.00						8,312.15
ELECTRICITY		306.22	12,380.28	4,910.72	6,400.22			4,647.58	9,340.89	7,124.07		27,845.64	19,544.51	92,500.13
GENERAL				293.30	761.98			30.27	1,230.11					2,315.66
GAS			694.48	1,319.87			9,149.55		5,232.00	945.41	335.31	208.38	978.22	18,863.22
WATER		1,587.99	7,708.81	2,955.49	8,116.35	7,458.86	7,127.13	7,222.26		25,212.93			16,099.39	83,489.21
WASTE MANAGEMENT					661.21			14,178.05	22.50	4,751.85	5,328.96			24,942.57
SUSTAINABLE ENERGY							10,109.58	312.58	312.58	312.58	312.58	312.58	625.24	12,297.72
HOLIDAY PAY								658.07	289.55		1,318.73	394.90	1,292.35	0.00
PERSONNEL SERVICES	40,436.19	39,162.37	40,467.29	42,015.52	30,049.49	47,566.30	34,778.29	40,766.61	39,473.60	40,502.57	33,474.94	38,275.02	466,968.19	
INTERFUND TRANSFERS OUT NON BUDGETARY	288,862.67												55,626.34	344,489.01
P-CARD CLEARING ACCOUNT				3,733.30	1,174.32	2,558.98	720.00	1,405.97	1,230.11				1,916.08	0.00
<b>Grand Total</b>	<b>288,862.67</b>	<b>40,436.19</b>	<b>41,056.58</b>	<b>64,984.16</b>	<b>53,760.58</b>	<b>46,120.24</b>	<b>76,466.47</b>	<b>46,867.95</b>	<b>76,762.84</b>	<b>47,878.16</b>	<b>72,433.97</b>	<b>66,775.60</b>	<b>131,772.45</b>	<b>1,054,177.86</b>

### FY26

#### Revenues:

Sum of Amount	Column Labels			
Row Labels	Oct-2025	Nov-2025	Dec-2025	Grand Total
OTHER REVENUE FROM 300 BLOCK	5,819.43	8,769.08	6,656.31	21,244.82
OTHER REVENUE FROM APPLICATION FEES	70.00	350.00	173.68	593.68
OTHER REVENUE FROM ATMS			2,519.40	2,519.40
OTHER REVENUE FROM FLEA MARKET			9,318.00	9,318.00
OTHER REVENUE FROM NORTH HALL	2,900.00	17,275.00	66,650.00	86,825.00
INTEREST INCOME		2,137.82	925.79	3,063.61
OTHER REVENUE FROM OUTDOOR VENDORS	9,235.53	16,203.88	22,736.51	48,175.92
OTHER REVENUE FROM SOUTH HALL		6,397.06	63,273.84	69,670.90
OTHER REVENUE FROM TUESDAY FARMERS	80.00	80.00	3,728.17	3,888.17
OTHER REVENUE FROM WEEKEND FARMERS	7,149.45	11,083.47	10,470.48	28,703.40
RENTALS - OTHER		2,000.00	2,000.00	0.00
<b>Grand Total</b>	<b>25,254.41</b>	<b>64,296.31</b>	<b>184,452.18</b>	<b>274,002.90</b>

#### Expenses:

Sum of Amount	Column Labels			
Row Labels	Oct-2025	Nov-2025	Dec-2025	Grand Total
ELECTRICITY		304.97	9,987.31	10,292.28
OCCUPANCY FIXED COSTS			980.00	980.00
PERSONNEL SERVICES	37,974.68	39,890.57	40,310.18	118,175.43
<b>Grand Total</b>	<b>37,974.68</b>	<b>40,195.54</b>	<b>51,277.49</b>	<b>129,447.71</b>

**PCard usage has been reinstated.**

# Capital Improvements

## HVAC

Chilled Water Piping project is complete.

## Internal & External Projects

Bollards – No guidelines yet but it does sound as though progress is being made.

## Door hardware, shed electrical, shed drainage, etc

SOW's will be put out for bid in a single project. We have a preliminary estimate as to how much this will cost and are getting the price confirmed

## Hot Water Piping

Marina has sent the SOW to contracting.

## Operations:

### Facilities:

Work Orders: I'll be inviting our new building supervisor to the next operations meeting.

## North Hall

No standard report but this quarter's revenues for the North Hall were up by ~50% from \$54k to \$86k.

## Marketing and events:

### Winter Holidays:

**Black Friday event was great concept that will go extremely well in the future (maybe even quarterly) with tweaks including:**

1. No cover fee for entry
2. Maybe no alcohol
3. If alcohol, Nonprofit gets overarching liquor license instead of makers/restaurant getting "Substantial Change"
4. Keep the vendors making the product onsite
5. Keep it all inside like it was for November – but maybe for other seasons
6. Great opportunity to debut new products and introduce potential new vendors - as we did.

### Pop-ups are going well with tweaks including:

1. Deep dives are great
2. Better marketing outside the market on the weekend before
3. Cultivate relationships with influencers and news shows over course of year.
4. Great opportunity to pull in new vendors and introduce them to the market

## New vendors

We just accepted (provisionally) about 15 new vendors. They are:

### Prepared food:

Thomas Family Barbeque  
Food Evolves -

### Antiques, Vintage, Collectibles:

Second Chancey  
Khadija's Business  
NPC Loot & Collectiblez

### Artists and Crafters:

Magic Forest Nymph – Clothes  
Cascade Press – Cards, etc  
Kalage Art – Art – 300 block  
Rocko Wear - Clothes  
Bruce Abrams Creative – Art – 300 block  
Dc watercolor – Art – 300 block  
Letsjazzitup fairytale binding - Books  
Bydaniellewitten – Hand printed risograph art

## **Social Media**

### **Facebook**

Followers: 48k -> 48.1k  
Last 28 days: 58,814 views

### **Instagram**

*Compared to last report:*  
Followers: 37k ->38.1k  
December: 290,428 views  
Last 30 days: 117,000 views

### **Tiktok**

*Compared to last report:*  
Followers: 4,748 -> 7,530  
Likes: 87.2k -> 155.1k  
December: 310,000 views  
January: 26,404 views

## **Thank you!**

The newsletter team: Eli, Takako, Dina D, Sabrina, Vanessa (customer)

## Tenants Council minutes January 2026

### Agenda Items

- Marketing /Event wrap up for Holiday season (best practices)
- 250 Celebration for America
- Cherry Blossom
- Building issues (heat, bathroom repairs)
- New Product request procedure and tracking
- Master Product list update
- New Product/vs free samples policy discussion
- AARC update
- Tracking vendor churn (new vendors who remain 6mo, 1 yr, 2yr after acceptance)
- Addressing low foot traffic for Nov, Dec, Jan
- Enforcement of rules (music volume, vendors parking behind building, vendors set up in farmers spaces F23/24 FL21/22, FL33 (signs blockin or hampering use of handicaped ramp), not setting up using walk space for customers to stand and shop. (see Sarah's action item with diagrams for under shed.
- Music volume per Attachment A. addressing issue of wheelchair DJ doesn't allow for increased volumes by vendors, ear buds, etc.
- Security and safety. Management and officers: when there are less vendors out, what is protocol for walking around? presence is first line of defense when bad actors are hanging around. It leaves vendors vulnerable.
- Idiling vehicles on cold days. (no back in idiling, 8th st has no idiling for more than 3 min signs for environmental reasons. do we need a policy or guideline?
- extended winter rates thru mid-March discussion due to bad weather low foot traffic.

### Based on the meeting transcript, here are the Action Items:

1. Barry will text Judy to schedule a Main Street promotions committee meeting regarding Cherry Blossom planning.
2. Barry will set up a meeting with facilities people to resolve the seatless toilet issue in the women's restroom.
3. Barry will speak with Dean (boiler room operator) about the heating issues and cold temperatures in the market.
4. Barry will reach out to the backup person regarding heating system issues when Dean is unavailable.
5. Barry and Katrina will conduct specific conversations with vendors about foot traffic and sales for November, December, and January, focusing on both inside and outside vendors who have been there 5+ years.

6. Barry will look at past years' vendor attendance data for January and the holiday season.
7. Barry will send out an email to vendors about the idling policy and what to do if non-vendors are idling.
8. Barry will look at Susan's (Market Poultry) display case that was dented and discuss with electrical workers on Friday.
9. Barry and team will consider extending the winter rate to the beginning of March instead of mid-February.
10. Barry will send an email by 5:30 AM Sunday regarding whether the market will be open due to the snowstorm, and post this information on the website.
11. Barry will investigate the issue of someone giving away cupcakes (food product) without proper licensing.
12. Barry will remind all vendors about the process for adding new products to their approved product lines.
13. Barry will consider color-coding certain spaces on Market Spread near handicap ramps as reminders about proper setup procedures.
14. Sola will send out an email (or have Anita send one) about scheduling an AARC meeting for Thursday next week to review applications.

## **OPERATIONS COMMITTEE REPORT**

January 28, 2026

The Operations Committee met on Tuesday, January 27, 2026. Committee members Sarah Buffaloe, Mike Bowers, Jackie Kreeger, Dana McCallum, Susan Oursler, and Jeff Zippin were present. Barry Margeson, Market Manager, was also present.

The Committee discussed the Market budget, Rumsey pool design and construction, and ongoing maintenance issues.

### **BUDGET**

The FY'26 Eastern Market budget anticipates revenue of just under \$1 million while accounting for expenditures of approximately \$835,000. This budget, and the budgets of recent years, have resulted in excess funds which the market has not been able to use. The Committee had previously met with DGS officials who stated that current budgets could not be altered, but that future budget years were in-process and could be revised now.

Changes could be made to affect expenditure categories. The committee asked Barry to help us move forward on that matter.

Jackie asked Barry if we knew the amount of unexpended funds that are attributable to Eastern Market for FY'25. Barry thought that the number would now be available and agreed to request that number for the committee (and EMCAC).

Mike pointed that revenues should increase because the city has raised the merchants' rents pursuant to law, and this should be part of future budget calculations.

Sarah pointed out that the committee had discussed recommending that EMCAC prepare a letter requesting access to the excess funds.

The Committee also recommended that these concerns should be included in the EMCAC Budget testimony before the City Council this year.

### **RUMSEY POOL**

The Committee discussed the demolition, design, and reconstruction of the Rumsey Pool. Concerns were raised about aspects of the design covering the Eastern Market Special Use District.

The current proposed design includes a wider sidewalk with street lights along the east side of the pool (adjacent to the alley) and gardens on the north side of the pool. The alley between the Market and the pool is now for deliveries and customer parking.

Susan had attended a public meeting on the pool design, and reported that the architects said they wanted to ensure that delivery trucks did not park on the sidewalk adjacent to the alley. Barry explained that delivery trucks occasionally park partially on the sidewalk to ensure that cars can pass between the delivery trucks and the parked cars, and that limits to the sidewalk area could present problems for delivery vehicles. Mike brought up the need for adequate space for the dumpsters to be unloaded at the south end of the alley. The committee also discussed the proposed use of gardens on the plaza in front of the pool. Without specific plans, it is hard to determine how the gardens will impact the use of the plaza for food vendors.

The committee also discussed concerns about the construction phase of the pool rebuild. Jeff pointed out that the time to address potential problems would be before construction begins, not after. The committee is concerned about construction equipment being located in the alley and on the plaza and how this would impact market operations. They also discussed problems that occurred during the Hine construction project that they hoped could be addressed proactively including lack of parking enforcement, and outside food sales.

### **PHYSICAL PLANT ISSUES**

Susan asked Barry about ongoing building maintenance issues such as the recent lack of heat in the market and at the pottery studio. Barry explained that the heating problems were related to an air handler malfunction. Jackie asked if these items were included in the Capital Budget, and Barry explained that they were not. Barry said a work order for the repairs had been submitted but could not be tracked using the public tracking link. Sarah mentioned a drainage issue that needed to be addressed before the air conditioning season. Barry also noted that the Market has a new facilities manager. The committee agreed that it would be worthwhile to request a meeting with the new facility manager to ensure that these and other maintenance issues are addressed in a timely manner.

Mike said that Bill Glasgow had asked him to point out that this week's lack of snow removal in the alley amounted to a reduction in services provided to merchants.

# EMCAC Public Safety Ad Hoc Committee

## Meeting Packet – January 22, 2026

This packet includes the Meeting Report and associated correspondence referenced therein.

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# EMCAC Public Safety Ad Hoc Committee

## Meeting Report

**Date:** January 22, 2026

**Time:** 6:00 PM

**Location:** 350 7th Street SE / Zoom

**Chair:** Commissioner Samuel Pastore

**Attendees:**

Commissioner Samuel Pastore (Chair), Jackie Krieger, Steve Hagedorn

This report summarizes discussion and actions arising from the Public Safety Ad Hoc Committee meeting held on January 22, 2026, convened pursuant to the published agenda.

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## 1. Friends of Eastern Market / Concierge Corps Update (EMIT)

The Committee discussed next steps related to the volunteer concierge concept previously referred to as “Friends of Eastern Market (FOM).”

**Training coordination**

An email has been sent to Barry requesting coordination of training sessions for an initial pilot group. The first trial cohort will consist of **Chuck, Steve, Jackie, and Sam**, who will participate as a test group prior to broader rollout.

**Program name**

The Committee agreed to recommend renaming the program the **Eastern Market Information Team (EMIT)** to more clearly reflect its purpose and scope.

**Revised order of operations**

The Committee agreed to proceed in the following sequence:

1. Draft a **Standard Operating Procedure (SOP)** in coordination with Barry
2. Discuss and confirm a **launch timeline**
3. Review the **preliminary volunteer roster**
4. Finalize **volunteer gear and visibility standards**, including vests, logo placement, and operational guidelines

### **Interagency coordination**

The Committee agreed that correspondence should be sent to **Infor**, and that **DGS and Market Management** should be engaged early to ensure alignment on authority, operations, and standards.

 *Attachment A: DRAFT – Eastern Market Information Team (EMIT) Overview Letter*

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## **2. Bollards & Public Safety Infrastructure**

The Committee held a robust discussion regarding bollards and broader public safety infrastructure. The Committee agreed that further work should proceed through **additional engagement and information-sharing**, which may include **convening a dedicated session focused on bollards and perimeter security and/or inviting relevant stakeholders, including DC Homeland Security (DHS), to present and review current policy frameworks, constraints, timelines, and available options.**

Commissioner Pastore reported receiving information from **Councilmember Charles Allen’s office** indicating that DHS and other relevant District agencies are expected to complete their review regarding bollard policy within the next **60 days**. The Committee noted that the timing and format of any follow-up engagement should align with completion of that review.

The Committee emphasized the importance of coordinated agency participation and a shared understanding of policy, funding, and operational constraints before advancing further advocacy, funding requests, or design decisions.

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## **3. Emergency Response Plan (ERP) & Training Follow-Up**

The Committee discussed the need for updates on outstanding ERP-related items, including training status and interagency coordination.

**A formal letter has been sent to Barry** requesting updates on ERP training, door numbering, Fire Marshal review, load-in/load-out security oversight, and the status of the bollards project.

 *Attachment B: Letter to Barry – ERP, Security, and Bollards Follow-Up*

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## 4. Action Items

The following action items were identified:

- Coordinate and schedule **EMIT pilot training** for the initial four-person cohort
- Draft an **EMIT SOP** in coordination with Barry and relevant agencies
- Send formal correspondence to **Infor** and engage **DGS and Market Management** in EMIT planning
- Plan **follow-up engagement on bollards** after DHS review, which may include a dedicated session and/or stakeholder presentations
- Request, receive, and track **updates on outstanding ERP and public safety items**

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## 5. Public Comment

No public comment was voiced.

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## 6. Next Meeting

The next meeting of the Public Safety Ad Hoc Committee is scheduled for **Thursday the 19th.**

# ATTACHMENT A

## DRAFT – Eastern Market Information Team (EMIT) Overview Letter

*(For Discussion Purposes Only)*

Dear Colleagues,

### **DRAFT – For Discussion Purposes Only**

On behalf of the Eastern Market Community Advisory Committee (EMCAC), we are sharing this draft overview of a proposed volunteer pilot concept for discussion and feedback only. This is not a finalized program and is intended to support collaborative review with Barry, DGS, and Market Management before any decisions are made.

EMCAC's Public Safety Ad Hoc Committee has been exploring the concept of an Eastern Market Information Team (EMIT)—a small, clearly identifiable volunteer presence focused on visitor information, community stewardship, and coordination with existing Market operations. This draft reflects an early working concept and is shared to solicit guidance, input, and refinement.

### **Purpose (Draft)**

The draft EMIT concept is intended to:

- Strengthen community stewardship at Eastern Market
- Provide clear, accessible information to shoppers and visitors
- Increase awareness of safety protocols and emergency procedures
- Support vendor and management communication channels
- Reinforce the Market's historic character and cultural vibrancy

### **Program Snapshot (Draft – Subject to Change)**

- **Role:** Non-enforcement, informational presence only
- **Staffing:** 4–6 volunteers per shift, working in buddy pairs
- **Locations:** 7th & C Street (Metro entry), North Hall/Plaza, and a roving team
- **Volunteer pool:** Approximately 18–24 trained volunteers, serving 1–2 shifts per month
- **Visibility:** Unified, clearly identifiable look (e.g., vests or badges), to be developed collaboratively

### **Responsibilities (High-Level Draft)**

Volunteers would:

- Greet visitors, provide wayfinding, and share Market information
- Offer brief historical context and direct visitors to vendors
- With understanding of emergency procedures, contact DGS security, MPD, or EMS as appropriate
- Relay minor issues to Market Management or DGS security
- Support events and crowd flow when coordinated with Market staff

## **Clear Boundaries**

EMIT volunteers would not serve as security personnel and would not intervene physically, enforce regulations, detain individuals, handle cash, or provide medical treatment. The role is intentionally limited to providing information and to being of service to Eastern Market weekend operations.

## **Training & Coordination (Draft Concept)**

Initial training (approximately 3–4 hours) would cover Market orientation, customer service and accessibility, emergency procedures, and basic de-escalation. All protocols, visibility standards, and escalation procedures would align with existing DGS and Market frameworks.

## **Request for Input**

EMCAC respectfully requests feedback on this draft concept, including:

- Alignment with existing Market operations and security roles
- Training, visibility, and coordination expectations
- Any concerns, constraints, or recommended modifications

We appreciate the opportunity to engage collaboratively and welcome guidance on whether a brief discussion or written feedback would be most helpful at this stage.

Sincerely,  
**Eastern Market Community Advisory Committee (EMCAC)**

# **ATTACHMENT B**

## **Letter to Barry – ERP, Security, and Bollards Follow-Up**

Dear Barry,

On behalf of the EMCAC Public Safety Ad Hoc Committee, I am writing to request updates on several outstanding public safety and operational items discussed at our recent meeting. These items will be referenced at the next EMCAC meeting.

### **Door Numbering for Emergency Response**

There was a prior recommendation to visually number doors throughout the Market and share that system with first responders, management, and vendors to reduce confusion during emergencies.

- Is this initiative still planned?
- If so, what is the anticipated timeline?
- If not, could you share the reasoning behind that decision?

### **Security Oversight During Load-In / Load-Out and Vendor Compliance**

We continue to hear concerns regarding inconsistent security oversight during load-in and load-out periods and uneven enforcement of vendor setup parameters.

- How is this currently being addressed?
- Are security staff trained on these rules, and how is communication coordinated among security, management, and the Town Crier?
- From your perspective, is the current communication system functioning as intended?

### **Fire Marshal Review**

As part of the broader safety discussion, it was suggested that a Fire Marshal conduct a review focused on electrical setups and general safety practices.

- Has such a review occurred?
- If so, who conducted it and what were the findings?
- If not, when is it anticipated, and by whom?

### **Bollards Project – Safety, Funding, and Long-Term Commitment**

- What is your current understanding of the status of the bollards plan?
- Do you believe the current proposal meaningfully enhances safety for vendors, patrons, management, and the public?

- Can you provide an update on funding—specifically how DGS and the City will ensure funds remain available for bollard installation if priorities shift?
- From your perspective, is proceeding with the current bollards plan the appropriate course of action at this time, and why?

Thank you for your time and continued coordination. I will reference this correspondence at the next EMCAC meeting.

Best regards,

**Samuel Pastore**

Chair, Public Safety Ad Hoc Committee

Eastern Market Community Advisory Committee (EMCAC)