

**EASTERN MARKET COMMUNITY ADVISORY COMMITTEE  
REGULAR MEETING  
DECEMBER 4, 2025**

**MINUTES**

Attendance: Mike Bowers (for Bill Glasgow); Chuck Burger, Chair; Steve Hagedorn; Jackie Krieger, Vice Chair; and Susan Oursler, Treasurer. Monte Edwards, Secretary, joined after the meeting began and departed due to audio issues.

The regular meeting of the Eastern Market Community Advisory Committee (EMCAC) was held on Thursday, December 4, 2025, at 7:00 P.M., in person in the North Hall and via Zoom. The Chair called the meeting to order at 7:08 P.M.

**Adoption of the Agenda**

The agenda was adopted as distributed.

**Report of the Treasurer**

Treasurer Susan Oursler reported that there has been no financial activity.

**Approval of the Minutes**

The minutes of September 24, 2025, and October 22, 2025, were approved as distributed.

**Report of the Chair**

The Chair provided an update on the status of the Eastern Market bollards project and reported that the city is working on a coordinated plan for bollards throughout the city coordinated by the Office of the City Administrator and the Homeland Security and Emergency Management Agency.

Will Simone, a principal with Hoppin, provided an overview of the new technology startup to track and provide metrics on foot traffic that will inform marketing decisions.

**Report of the Market Manager**

Barry Margeson, the Market Manager, presented a written report, which is attached to these minutes. He agreed to: (1) request again a monthly accounting of income and expenditures in the Eastern Market Enterprise Fund; (2) circulate to EMCAC the scope of work and budget for various Eastern Market projects; and (3) request information on chemicals used in winter road treatment.

**Report of the Subcommittee on Operations**

Susan Oursler, Chair of the Subcommittee on Operations, reported that the subcommittee is focusing on developing project timelines that will permit the use of funding from the Enterprise Fund before it is swept annually.

**Report of the Ad Hoc Subcommittee on Public Safety**

Sam Pastore, Chair of the Ad Hoc Subcommittee on Public Safety, presented a written report, which is attached to these minutes.

**Adjournment**

The meeting adjourned at 7:36 P.M.

Susan Oursler, Secretary Pro Tem



## Eastern Market Manager’s Report to the EMCAC

Dec 4, 2025

### Eastern Market Finances To-Date for FY26:

#### Pretty Much Final for FY25

##### Revenues:

Row Labels	Oct-2024	Nov-2024	Dec-2024	Jan-2025	Feb-2025	Mar-2025	Apr-2025	May-2025	Jun-2025	Jul-2025	Aug-2025	Sep-2025	Grand Total
OTHER REVENUE FROM 300 B	\$10,493	\$9,266	\$3,563	\$324	\$418	\$1,464	\$3,764	\$6,943	\$6,175	\$8,389	\$7,103	\$7,128	\$65,031
OTHER REVENUE FROM APPLI	\$105	\$140		\$210	\$35	\$210	\$35		\$70	\$104	\$105	\$105	\$1,119
OTHER REVENUE FROM ATMS			\$3,666	\$1,083				\$1,364		\$923		\$1,959	\$8,995
INTEREST INCOME		\$3,489	\$1,473	\$1,575		\$2,396	\$1,174	\$1,158	\$1,217	\$1,182	\$1,246	\$1,230	\$16,141
OTHER REVENUE FROM FLEA MARKET			\$9,318			\$3,106	\$3,106	\$3,106	\$3,106	\$3,106	\$3,106	\$3,106	\$31,060
OTHER REVENUE FROM NORT	\$16,825	\$15,825	\$21,525	\$16,250	\$89,000	\$60,875	\$6,130	\$5,230	\$35,075	\$8,956	\$750	\$11,850	\$288,291
OTHER REVENUE FROM OUTE	\$15,537	\$14,992	\$17,539	\$8,406	\$7,542	\$14,220	\$13,420	\$13,358	\$14,040	\$20,448	\$13,595	\$16,250	\$169,347
OTHER REVENUE FROM SOUTH HALL		\$6,962	\$68,418	\$26,665	\$23,620	\$31,966	\$25,931	\$24,419	\$15,935	\$34,168	\$17,054	\$29,028	\$304,165
OTHER REVENUE FROM TUESDAY FARMERS			\$40	\$186			\$80	\$110		\$160	\$80	\$80	\$735
OTHER REVENUE FROM WEEF	\$10,220	\$10,197	\$8,429	\$6,736	\$3,485	\$9,931	\$9,276	\$10,228	\$9,922	\$13,070	\$9,804	\$12,331	\$113,627
RENTALS - OTHER	\$2,500	\$4,500	\$7,000			\$40					\$14,060	\$14,060	\$40
<b>Grand Total</b>	<b>\$55,680</b>	<b>\$65,370</b>	<b>\$126,971</b>	<b>\$61,435</b>	<b>\$124,100</b>	<b>\$124,208</b>	<b>\$62,916</b>	<b>\$65,916</b>	<b>\$85,540</b>	<b>\$90,507</b>	<b>\$66,903</b>	<b>\$69,007</b>	<b>\$998,552</b>

**Budget is \$838,052**

**FY24 Total Revenues were: \$974,895**

##### Expenses

Row Labels	Oct-2024	Nov-2024	Dec-2024	Jan-2025	Feb-2025	Mar-2025	Apr-2025	May-2025	Jun-2025	Jul-2025	Aug-2025	Sep-2025	Grand Total
CONTRACTUAL SERVICES - OTHER				\$3,440	\$2,690	\$1,462	\$720						\$8,312
ELECTRICITY		\$306	\$12,380	\$4,911	\$6,400		\$4,648	\$9,341	\$7,124		\$27,846	\$19,545	\$92,500
GENERAL				\$293	\$762		\$30	\$1,230					\$2,316
GAS			\$694	\$1,320		\$9,150		\$5,232	\$945	\$335	\$208	\$978	\$18,863
WATER		\$1,588	\$7,709	\$2,955	\$8,116	\$7,459	\$7,127	\$7,222		\$25,213		\$16,099	\$83,489
WASTE MANAGEMENT					\$661			\$14,178	\$23	\$4,752	\$5,329		\$24,943
SUSTAINABLE ENERGY						\$10,110	\$313	\$313	\$313	\$313	\$313	\$625	\$12,298
HOLIDAY PAY							\$658	\$290		\$1,319	\$395	\$1,292	\$0
PERSONNEL SERVICES	\$40,436	\$39,162	\$40,467	\$42,016	\$30,049	\$47,566	\$34,778	\$40,767	\$39,474	\$40,503	\$33,475	\$38,275	\$466,968
INTERFUND TRANSFERS OUT NON BUDGETARY												\$55,626	\$55,626
P-CARD CLEARING ACCOUNT			\$3,733	\$1,174	\$2,559	\$720	\$1,406	\$1,230				\$1,916	\$0
<b>Grand Total</b>	<b>\$40,436</b>	<b>\$41,057</b>	<b>\$64,984</b>	<b>\$53,761</b>	<b>\$46,120</b>	<b>\$76,466</b>	<b>\$46,868</b>	<b>\$76,763</b>	<b>\$47,878</b>	<b>\$72,434</b>	<b>\$66,776</b>	<b>\$131,772</b>	<b>\$765,315</b>

**PCard usage has not been reinstated.**

### Capital Improvements

1

#### HVAC

**Chilled Water Piping project is complete.**

#### Internal & External Projects

Bollards – HSEMA is now in charge of drafting the bollard guidelines for the District. Have not heard anything since initial meeting.

#### Stonework, Door hardware, etc

All SOW’s have been sent to Capital Improvements Team for comments. This work would be paid for with the remaining ~\$560 in the ATMOS project.

#### Hot Water Piping

Scope of Work was sent for review and comments were received.

## Operations:

### Security:

No new folks have been barred from the market.

### Facilities:

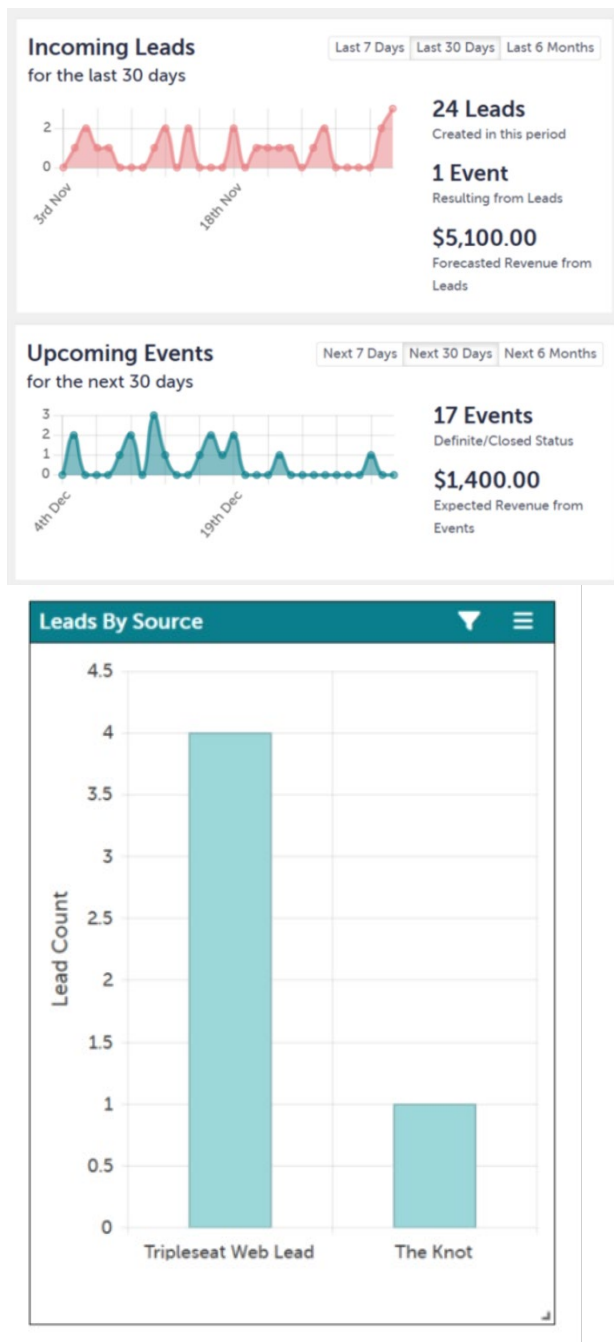
Work Orders: Two toilet issues resolved. Two toilet issues are still outstanding. Need new flag.

### Vendor product analysis:

A number of vendors have been accepted on a provisional basis. Language used in communicating is:

- **In most cases, your application has NOT been reviewed by the Advisory Review Subcommittee, which provides expert advice to the management team. Per legislation, their review is a required step in the process and until applications have been reviewed by the AARC, acceptance is provisional only. We will let you know by email when that has taken place;**

## North Hall



Name	Status	Date	Deposit	Event Actual	Event Grand Total
Puppet Show Tuesdays - December 2025	CLOSED	12/2/2025		\$400.00	\$400.00
Aerobic Fitness - December 2025	CLOSED	12/3/2025		\$350.00	\$350.00
ADI Holiday Party	DEFINITE	12/3/2025	\$500.00	\$6,400.00	\$6,900.00
Boogie Thursdays - December 2025	DEFINITE	12/4/2025		\$200.00	\$200.00
Aerobic Fitness	DEFINITE	12/5/2025			
Boogie Fridays - December 2025	DEFINITE	12/5/2025		\$300.00	\$300.00
Puppet Show Tuesdays	DEFINITE	12/9/2025			
Aerobic Fitness	DEFINITE	12/10/2025			
FIT4MOM - Winter 2025	DEFINITE	12/10/2025		\$100.00	\$100.00
Aerobic Fitness	DEFINITE	12/12/2025			
Boogie Fridays	DEFINITE	12/12/2025			
Cedar Tree's Diamonds and Pearls Holiday Party	DEFINITE	12/12/2025	\$500.00	\$1,000.00	\$1,500.00
DC Rawhides Country Dancing	DEFINITE	12/13/2025			
Puppet Show Tuesdays	DEFINITE	12/16/2025			
Aerobic Fitness	DEFINITE	12/17/2025			
FIT4MOM	DEFINITE	12/17/2025			
Boogie Thursdays	DEFINITE	12/18/2025			
Aerobic Fitness	DEFINITE	12/19/2025			
Boogie Fridays	DEFINITE	12/19/2025			
Puppet Show Tuesdays	DEFINITE	12/23/2025			
Aerobic Fitness	DEFINITE	12/31/2025			
Grand Total			\$1,000.00	\$8,750.00	\$9,750.00

## Marketing and events:

### Winter Holidays:

**Black Friday event was great concept that will go extremely well in the future (maybe even quarterly) with tweaks including:**

1. No cover fee for entry
2. Maybe no alcohol
3. If alcohol, Nonprofit gets overarching liquor license instead of makers/restaurant getting "Substantial Change"
4. Keep the vendors making the product onsite
5. Keep it all inside like it was for November – but maybe for other seasons
6. Great opportunity to debut new products and introduce potential new vendors - as we did.

### Pop-ups are going well with tweaks including:

1. Deep dives are great
2. Better marketing outside the market on the weekend before
3. Cultivate relationships with influencers and news shows over course of year.
4. Great opportunity to pull in new vendors and introduce them to the market

### New vendors

We've accepted about 20 new vendors in the last couple of months so that we would be able to replace our vendors going to holiday markets. That has worked well. Here is a list of **food** folks we've accepted – most provisionally over the last couple months. Regrettably, I didn't have time to provide more info about them or the other non-food folks we've accepted.

- 1 Food Evolves - frozen falafel and dates
- 2 My Alfajor LLC – Alfajors and frozen empanadas
- 3 So Trifling – English trifle
- 4 OVU – nutrition bars
- 5 Mama Ana's – Dubai chocolate
- 6 Happy Monday Vice Cream Parlor – Ice cream
- 7 Endé Cacao - chocolate
- 8 Cezve LLC – Turkish coffee
- 9 Alchy Cocktails – mixed drinks in bottles
- 10 Belu Foods, LLC – frozen plant based foods

- 11 Trini Pepper Sauce – hot sauce
- 12 Sublim'Tea – bottled tea
- 13 Barr Tea – bottled tea

## **Social Media**

### **Facebook**

Followers: 48k

Last 14 days: 22,180

Site was reactivated thanks to neighbor and Eastern Market fan, Keith.

### **Comparing with October report:**

### **Instagram**

*Compared to last report:*

Followers: 35.5k -> 37k

Last 30 days from Oct report: 100,900 views

Last 30 days from today: 188,378 views

We surpassed FreshFarm Market

### **Tiktok**

*Compared to last report:*

Followers: 1,516 -> 4,748

Likes: 32k -> 87.2k

Last 30 days of views from Oct report: 18,141

Last 30 days of views from today: 133,057

## **Thank you!**

Chuck for pushing me about facebook and Keith for getting it going again. Aila for helping out with graphic design during finals!

# EMCAC Public Safety Ad Hoc Committee

## Meeting Report — November 20, 2025

**Prepared by:** Commissioner Samuel Pastore, Chair

**Next Meeting:** December 18, 2025

**Attachments (separate documents):**

- Draft Letter to Barry (DGS)
  - Draft ANC Letter on Bollards
  - Proposed Friends of Eastern Market (FOM) Logo & Vest Mock-Ups
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## 1. Overview & Purpose

The Public Safety Ad Hoc Committee convened on November 20, 2025 to review ongoing safety planning for Eastern Market, including infrastructure needs, emergency preparedness, sanitation concerns, and development of the **Friends of Eastern Market (FOM) / Concierge Corps volunteer program**. Presentations and discussions centered on coordination with partner agencies (MPD, DDOT, DGS), review of operational materials, and planning for next steps ahead of the December committee meeting.

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## 2. Friends of Eastern Market (FOM) / Concierge Corps Update

Commissioner **Samuel Pastore** and **Jackie Krieger** are actively working to **finalize the gear specifications** for the volunteer program—including the vest design, visibility markings, and logo placement. Proposed imagery is included as a separate attachment.

The Public Safety Committee will prepare and submit a **preliminary roster of the initial volunteer members**, consisting primarily of **committee members and closely involved stakeholders**. This structure allows the program to launch in a controlled, coordinated pilot phase before broader public participation.

### Scope of Work — FOM/Concierge Volunteers (Initial Framework)

Volunteers will serve as:

- **High-visibility safety concierges** stationed around the Market during peak hours and events.
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- **Wayfinding and hospitality support**, providing directions and assistance to visitors.
- **Safety awareness observers**, reporting issues to management and security (not engaging directly).
- **Supplemental eyes-on-the-ground** during vendor load-in / load-out and weekend pedestrian activity.
- **Liaisons** between Market management, merchants, and public safety personnel to enhance communication flow.

A full SOP will be drafted following gear finalization.

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### **3. Bollards & Public Safety Infrastructure**

The committee reviewed the current status of bollard implementation, including installation of static bollards and the timeline for retractable bollards. While progress has been made, key gaps and interim safety needs remain.

#### **Committee Inquiries & Recommendations**

The Public Safety Committee requests that EMCAC consider:

1. **Whether EMCAC should initiate a broader lobbying campaign** to accelerate bollard installation and strengthen agency accountability.
2. **Whether EMCAC will review and formally approve the ANC-drafted letter** regarding bollards (attached separately) so it may be sent with consensus backing.

#### **Current Safety Enhancements & Interim Measures**

Committee members noted the following improvements:

- Continued cooperation between MPD, DGS, and Market management on weekend coverage.
- Enhanced communication protocols during special events.
- Successful deployment of **DGS vehicles during Hilloween** used as temporary barriers—secured after persistent advocacy by committee leadership and through coordination with DGS and Councilmember Allen’s office.

The committee recommends ongoing use of temporary barriers until permanent bollard solutions are fully implemented.

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### **4. Sanitation, Rodents & Seasonal Cleanup (Section D)**

The committee asks DGS and Market management to provide:

1. **A clear timeline for leaf pickup around the Market**, as accumulated debris creates sanitation and safety challenges.
2. **An update on rodent activity during the current winter season**, including:
  - Any confirmed sightings or nesting behavior
  - Current mitigation steps
  - Coordination with pest control contractors
  - Plans for maintaining vegetation-free buffer zones

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## 5. Emergency Response Plan (ERP) Training Follow-Up (Section E)

The committee reiterates the importance of ERP training for merchants, tenants, and management staff.

### Request for Updates

- Provide **an updated schedule for ERP training**, including availability of recorded modules.
- Confirm whether **door numbering and wayfinding signage** have progressed.
- Share status of **Fire Marshal review** and any recommended next steps.
- Offer clarity regarding the **role and limitations of DGS security personnel**, particularly during load-in / load-out periods.

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## 6. Action Items & Next Steps

- Finalize FOM/Concierge program gear (Jackie & Sam).
- Committee to provide initial roster of FOM members.
- EMCAC to determine lobbying strategy and review ANC bollard letter.
- DGS to provide leaf-removal timeline and winter rodent-control update.
- Market management to supply updated ERP training schedule and progress report.
- Prepare for next meeting on **December 18, 2025**.

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## 7. Attachments Provided Separately

- Draft Letter to Barry (DGS)
- Draft ANC Letter on Bollards

- Friends of Eastern Market (FOM) proposed logo and vest designs

Hello Barry,

I hope you're doing well. Thank you again for not towing my car this weekend, and thank you to both you and Katrina for everything you do day in and day out for the Market.

Following our recent Public Safety Committee meeting, several questions came up that I wanted to share with you for clarification and next steps:

### **1. Emergency Response Trainings**

- What is the schedule for the upcoming emergency response trainings?
- Can these sessions be filmed and made available online for vendors and other stakeholders?
- Will attendance be tracked, and once online, can you share the link with the Committee and EMCAC?

### **2. Emergency Response Plan Status**

We were told during discussions that the Market reverted to the 2013 Emergency Response Plan.

- Is that still the active plan?
- Is there an updated or interim version?
- Is there a process underway to develop a clearer, more current plan that incorporates input from EMCAC and the Public Safety Committee?

### **3. Numbering of Doors for Emergency Response**

There was a recommendation to visually number the doors at Eastern Market and provide that system to first responders, management, and vendors to ensure clarity during emergencies.

- Is this still planned?
- If so, what is the expected timeline?
- If not, could you share the reasoning?

### **4. Duties of DGS Security Personnel**

Is there a written list outlining the specific responsibilities, authorities, and limitations of DGS security staff? If so, can this be shared with EMCAC?

### **5. Security Oversight of Load-In/Load-Out and Vendor Rules**

We've continued to hear concerns about security personnel not consistently overseeing load-in/load-out periods and not fully enforcing set-up locations or vendor parameters.

- How is this being addressed?
- Are security staff trained on these rules, and how is communication coordinated among security, management, and the Town Crier?
- Do you feel the current communication system is functioning effectively?

### **6. Fire Marshal Review**

During the broader safety review, it was suggested that a fire marshal conduct an inspection focused on hazards such as electrical setups and compliance with best practices.

- Has this review occurred?
- If so, who conducted it and what were the findings?
- If not, when will it be scheduled, and by whom?

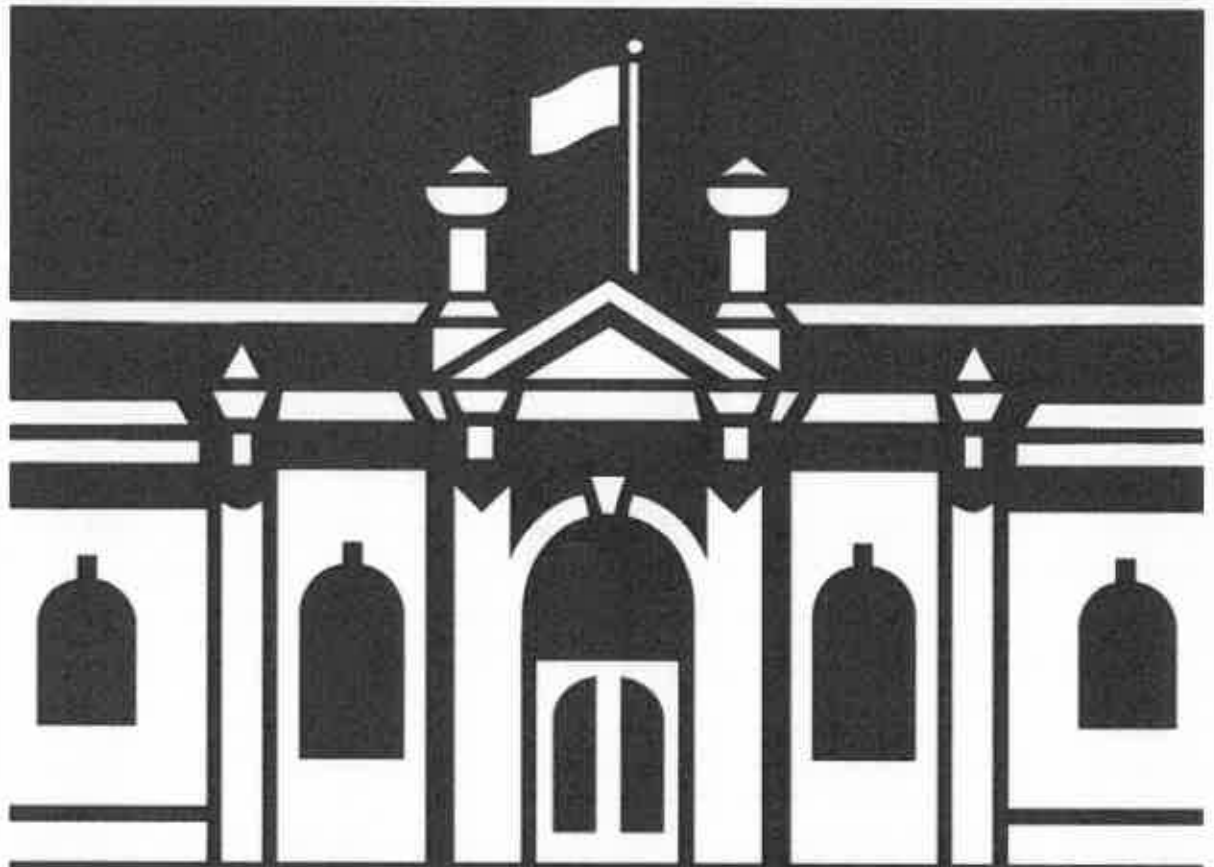
## **7. Bollards Project**

What is your current understanding of the bollards project? As you know, EMCAC has submitted another letter on this subject, and ANC 6B is doing the same.

- Do you believe the current bollard plan will enhance safety for vendors, patrons, management, and the public?
- Are there any updates that you can share regarding next steps or implementation?

I will reference this email at the next EMCAC meeting. Thank you again for your partnership and for taking the time to address these items.

Best regards,  
Samuel



**FOEM**

**FRIENDS OF  
EASTERN MARKET**